



Start a Georgia LLC: the five filings

Do these in order. Write the date as you finish each one, and put the yearly deadline on your calendar before you close this page.

THE FIVE FILINGS

DATE DONE

- 1 Check that your name is available** ☐
Search the Georgia Secretary of State business database. The name must include "LLC," "L.L.C." or "Limited Liability Company."
- 2 Choose a registered agent** ☐
A person or company with a Georgia street address (no PO box). This address becomes public record. You can be your own agent.
- 3 File Articles of Organization** ☐
\$100 to file online through the Secretary of State's eCorp portal. Online filings usually process in about 7 business days.
- 4 Get your EIN** ☐
Free from the IRS. You'll need it for banking, hiring and many licenses.
- 5 Sign an operating agreement and open a business bank account** ☐
Georgia doesn't file it, but banks and lenders often ask for it. Keep business and personal money separate.

RIGHT AFTER YOU FORM

- ☐ City or county business license
In Atlanta, a business tax certificate
- ☐ Sales tax registration, if you sell taxable goods
- ☐ Payroll and unemployment registration, if you hire

EVERY YEAR

- ☐ Georgia annual registration: \$50
File between Jan. 1 and April 1. Missing it can get your LLC dissolved.
- ☐ Federal tax return
Single-member LLCs report on Schedule C by default
- ☐ Review whether an S-corp election would save you money

We set up LLCs the right way the first time.

Formation, EIN, banking documents and the tax setup, in one call.

(800) 850-5237

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